

**THE COLLEGE OF THE FLORIDA KEYS
LAB/SPECIAL/COMMUNITY SERVICE FEE
REQUEST FORM
Detail of Fee Request (Form 77.3B)
Effective July 1, 2024**

			Account	Per Year	Per Course	Per Student	Comments / Vendor Item Purchased	New	Current	Total	Percentage	Reason for	
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	From	Lab Fee	Lab Fee	Change	of Change	Change
NUR1020C	Fundamentals of Nursing	Other Expenses	64500	Testing & Course materials	26,496.00	13,248.00	662.40	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant and Mannequin replacement costs calculations
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	Clinical liability and Accident Insurance					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$23.06 per student/2 courses					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	\$1249/5 courses/2 campuses					
		Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Supplies	65501	Lab Supplies and expenses	3,718.58	1,859.29	92.96	\$118.25 per student/ 3 courses Lab/Skills Supplies for Fundamentals over 1 semester					
		Supplies	65501	Paper for exams	64.00	16.00	0.80	2 case of paper @ \$32 per case					
		Services	69500	Laundry Expenses	110.00	18.33	0.92	\$55 ea. ind. size per load, 2 loads per semester/6 courses					
		Other Expenses	66505	Badges, ID's, etc	400.00	100.00	5.00	\$5 per student					
		Personnel	57000	Lab Assistants	14,317.45	1,101.34	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	Catherization simulators, Injection/IV simulators/Simulator Repl.					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	Replacement cost of human simulators					
				Computer Lab Fee	200.00	100.00	5.00	\$100000 over 5 years/6 course					
				Total	54,097.40	20,838.65	1,041.93		1,042	888	\$ 154	14.77%	
	Estimated No. of Students		20										
			Account	Per Year	Per Course	Per Student	Comments / Vendor Item Purchased	New	Current	Total	Percentage	Reason for	
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	From	Lab Fee	Lab Fee	Change	of Change	Change
NUR 1211C	Clinical Nursing I	Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3025 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant and Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	3,800.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds					
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Other Expenses	63503	Liability Insurance	46.12	23.06	1.15	Clinical liability and Accident Insurance					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$23.06 per student/2 courses					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	\$1249/5 courses/2 campuses					
		Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	2 case of paper @ \$32 per case					
		Supplies	65501	Lab Supplies and expenses	9,558.19	4,779.09	238.95	\$118.25 per student/ 3 courses See CN I Tab for details					
		Other Expenses	69500	Laundry Expenses	110.00	18.33	0.92	\$55 ea. ind. size per load, 2 loads per semester/6 courses					
		Other Expenses	64500	Centralized Clinical Placement System	850.00	425.00	21.25	Centralized Clinical Placement System Divided over 4 courses					
		Personnel	54500	Lab Assistants	14,317.45	1,101.34	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	See Equipment Tab for Details					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details					
				Computer Lab Fee	200.00	100.00	5.00						
				Total	61,275.93	24,543.92	1,232.20		1,232	885	\$ 347	39.23%	
	Estimated No. of Students		20										
			Account	Per Year	Per Course	Per Student	Comments / Vendor Item Purchased	New	Current	Total	Percentage	Reason for	
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	From	Lab Fee	Lab Fee	Change	of Change	Change
NUR1520C	Mental Health	Other Expenses	64500	Testing & Course materials	12,100.00	12,100.00	605.00	\$3025 per student/5 courses					Increase cost for ATI package.
		Other Expenses	64500	Testing & Course materials	1,900.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$2995/8 courses (Used by courses outside my division)					
		Supplies	65501	Paper for exams	64.00	64.00	3.20	\$1249/5 courses/2 campuses					
				Computer Lab Fee	200.00	100.00	5.00	2 case of paper @ \$32.00 per case/1 MH course					
				Total	14,188.90	14,126.45	711.32		711	606	\$ 105	17.38%	
	Estimated No. of Students		20										

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			Account		Per Year	Per Course	Per Student	Comments / Vendor Item Purchased	New	Current	Total	Percentage	Reason for
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	From	Lab Fee	Lab Fee	Change	of Change	Change
NUR2213C	Clinical Nursing II	Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant and Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	3,800.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds \$2995/8 courses (Used by courses outside my division)					
	Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$1249/5 courses/2 campuses						
	Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	Stericycle \$450 +100 2 pick ups a year split over 13 courses						
	Services	64006	Biohazard Disposal	42.31	14.10	0.71	See CN II Tab for details						
	Supplies	65501	Lab Supplies and expenses	8,050.97	4,025.49	201.27	\$118.25 per student/ 3 courses						
	Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	2 case of paper @ \$32.00 per case						
	Supplies	65501	Paper for exams	64.00	32.00	1.60	Clinical liability and Accident Insurance						
	Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	\$23.06 per student/2 courses						
	Personnel	54500	Lab Assistants	14,317.45	1,101.34	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)						
	Other Expenses	64500	Centralized Clinical Placement System	1,700.00	425.00	21.25	Centralized Clinical Placement System						
	Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	Divided over 4 courses						
	Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details						
		Computer Lab Fee	200.00	100.00	5.00								
Estimated No. of Students			20	Total	60,923.80	23,972.46	1,203.62		1,204	898	\$ 306	34.03%	
			Account		Per Year	Per Course	Per Student	Comments / Vendor Item Purchased	New	Current	Total	Percentage	Reason for
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	From	Lab Fee	Lab Fee	Change	of Change	Change
NUR 2462C		Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant and Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	5,700.00	2,850.00	142.50	\$125+80+80 split between 2 courses - Engage MedSurge, MC & Peds \$2995/8 courses (Used by courses outside my division)					
	Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$1249/5 courses/2 campuses						
	Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	2 cases of paper @ \$32 per case						
	Supplies	65501	Paper for exams	64.00	32.00	1.60	Stericycle \$450 +100 2 pick ups a year split over 13 courses						
	Services	64006	Biohazard Disposal	450.00	34.62	1.73	\$15 ea. Ind. size load per load, 5 loads each term						
	Maternal-Child	Other Expenses	69500	Laundry Expenses	50.00	12.50	0.63	Pocket Nurse / Welcur Inc (Pills, gauze, band aids, etc.)					
		Supplies	65501	Lab Expense	800.00	200.00	50.00	Centralized Clinical Placement System					
		Other Expenses	64500	Centralized Clinical Placement System	1,700.00	425.00	21.25	Divided over 4 courses					
		Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	Clinical liability and Accident Insurance					
		Personnel	54500	Lab Assistants	14,317.45	1,101.34	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	See Equipment Tab for Details					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details					
		Computer Lab Fee	200.00	100.00	5.00								
Estimated No. of Students			20	Total	54,453.85	20,341.66	1,062.08		1,062	768	\$ 294	38.29%	